

Town of Norfolk  
Norfolk Town Board  
August 8, 2024

The Norfolk Town Board held its regular monthly meeting on Thursday, August 8, 2024 at 6:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Deputy Supervisor Eric Molnar, Councilwoman Jean Gang, Councilman Martin Blair Sr. and Councilman Travis Villnave

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the 7/11/2024 Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

The minutes of the 7/31/2024 Special Board Meeting – Norfolk Housing Development were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

**SUPERVISOR'S UPDATE**

- Arena Roof Repair – Supervisor Pernice noted that we have received a 2<sup>nd</sup> bid for the repairs needed on the Arena roof. Base Bid (minimal insulation with a black roof) \$400,000. This would not include the additional insulation and white roof that would most likely need to be done as those upgrades to the base bid would reduce operating costs going forward (utility costs to cool the building). For comparison, similar bid from 2019 was \$240,000. Additionally, "Phase II" could be adding spray foam insulation on the walls. Cost of this could potentially be spread out by doing a section at a time.

➤ Norfolk Concert Series – Public Statement from Town Supervisor

Based on some recent social media posts that are inaccurate and inflammatory regarding the Norfolk Concert Series, I feel I have no choice but to issue this public statement. The Norfolk Town Board supports and feels the Concert Series is, in fact, a great thing to have in town. We have supported their efforts with cash donations and have upgraded the park electrical system to facilitate their program. We have gone above and beyond in the mowing, weed eating and maintenance of the park so it always looks good for their concerts. Last year, we spent more than \$11,000 to correct the property boundaries, so the pavilion is entirely on town property, upgraded the electrical system, found volunteers to install the electrical upgrade, paved the parking lot and donated \$2,500 to the program.

This year, we gave the Concert Series \$2,000 toward the program to aid in providing entertainment in the park.

The little things that add up that nobody ever considers include \$250 every month for the Porta Potty and weekly garbage pickup in the park. Every one of the garbage cans in the park have been the responsibility of the Town of Norfolk since the park was turned over to the town. A little-known fact is the park was started as a volunteer effort that dried up and ended.

The relationship between the Town Board and the Concert Series soured when no matter what the Town Board offered or considered was ever good enough. They had big ideas but, in the end, they wanted the town taxpayers to fund a large chunk of the improvements but didn't want the Town Board to have any input. When the attacks from some of them became personal and the Concert Board got involved in local politics to try and sway an election, enough was enough.

The concerts have continued this year using what is down there and the Town Board has no plans to tear down the pavilion or interfere with the Concert Series using the park. The majority of the Town Board, however, wants nothing to do with the current Director of the Concert Series. That relationship has deteriorated to the point of no return.

Charlie Pernice  
Norfolk Town Supervisor

## REPORTS

\*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Supervisor Pernice and Councilman Blair. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

\*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

\*Norfolk Rescue Squad Quarterly Report: The Norfolk Rescue Squad report was reviewed and approved by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

- There was discussion about increasing the amount the town allocates to the squad for CY 2025. Deputy Supervisor Molnar noted that he is working with them to come up with an amount they will request so it can be considered through upcoming 2025 Budget Preparation.

\*Verbal Highway Report from Highway Superintendent Peter Darabon:

- Hauled blacktop for Louisville, Waddington and Norwood
- 2 new aluminum benches installed at Rover Park (Stark Rd)
- 40 ft of 15” culvert on Hepburn St
- 50 ft of 18” culvert on Crabb St
- 60 ft of 15” culvert on Crabb St
- Ditching and shouldering done on Stark Rd & Old Market Rd
- New fan clutch installed on truck 9
- Rear brake job done on truck 17
- All plow trucks have been inspected
- Changed the water shut off at 3 Hepburn

\*Verbal Highway Report from Highway Superintendent Peter Darabon  
(continued):

- 2 driveway culverts set on Stark Rd
- All is running good at the Sewer Plant
- Hydrant flushing should be completed tonight.

\*County Legislator John Burke noted:

- 2025 Budget Preparation is underway at the County
- W. Main St re-paving will be completed this week

## **EXECUTIVE SESSION**

Decision to go into executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation was approved with a motion by Councilwoman Gang and Deputy Supervisor Molnar. All in Favor – Carried

No action taken.

## **ACTION ITEMS**

\*Darabon House Asbestos Abatement Bid

- Decision to award the project to AAC Contracting (Rochester, NY) for \$19,972 (which was the lowest bid received) was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

\*Museum Roof

Quote obtained from Glick Roofing Solution (Andy Glick, Dexter NY) for \$12,226.71.

- Decision to move forward with obtaining a warranty and final contract to do the work was approved with a motion by Councilwoman Gang and Councilman Blair. All in Favor - Carried

\*Zoning District Changes at SH56 and CR49 (West Hatfield).

- Decision to table until next meeting after formal review from the County Planning Board is received was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

## **ACTION ITEMS *(continued)***

### **\*Consider Camper/RV Moratorium**

The Norfolk Planning Board is recommending the town places a Moratorium on RVs & Campers for the next 12 months in all zones.

Residents are turning these units into permanent residences and that is not what they are designed for and our code needs to address this better.

We are working on code for this but there have been issues currently that we need to stop until we get the code in place.

We recommend:

- NO Permanent Water Hook Ups.
- NO Permanent Hard Wired Electrical Hook Ups.
- NO Enclosures with a Roof and Walls Enclosing the RV or Camper or structures that makes the unit no longer movable.
  - Decision to approve the Camper/RV Moratorium was approved with a motion by Supervisor Pernice and Deputy Supervisor Molnar. All in Favor – Carried

\*Travis Villnave's resignation from the Town of Norfolk Zoning Board of Appeals (to accept appointment as Norfolk Town Councilman) was accepted with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor (with Councilman Travis Villnave abstaining) Carried

\*Hiring of Fisher Tiernan as Norfolk Police Officer was approved with a motion by Deputy Supervisor Molnar and Councilman Blair. All in Favor – Carried

2025 Budget Preparation Workshop schedule for Tuesday, 08/27/2024, 6pm at the Norfolk Town Hall (5 W Main St).

## **COUNCIL COMMENTS**

Councilman Blair – none

Deputy Supervisor Molnar – none

Councilwoman Gang – none

Councilman Travis Villnave – none

## **APPROVAL OF BILLS**

The August Abstract of Vouchers in the amount of \$46,525.12 as reviewed by the finance committee along with the following vouchers:

CST Group \$1,555.50	ABCD Sanitation \$275.00
PatrolPC \$2,908.76	Gillee's \$5,141.85
Barrett NY North \$619.51	NYSMCCA, INC. \$2,014.00
Tisdell Associates \$1,892.00	Merriman's \$1,399.50
Pease & Gustafson \$832.50	LOWES \$68.23
Bob's Auto \$180.00	Thompson's Diesel Works \$80.00
All Northern Locksmith \$675.00	

were approved with a motion by Deputy Supervisor Molnar and Councilman Villnave . All in Favor – Carried

## **PUBLIC COMMENTS**

Bobbie Phillips gave an update of the activities planned for the Norfolk Fall Festival (Oct 3-6) Details can be found on the Norfolk Fall Festival FaceBook page. She also confirmed there is a meeting scheduled for Thursday, 9/19/2024 at the Norfolk Town Hall that's open to anyone in the community that's interested in getting involved to come up with ideas for improving our town, creating events and supporting our non-profits.

Tammy Villnave requested that the Town Board consider bringing back a place in Town for the NYS Troopers to operate out of. Nothing against our local police force, but they have limited resources and an additional law enforcement presence is needed given the increased level of crime in our area. There was discussion.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Supervisor Pernice and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice  
Deputy Supervisor – Eric Molnar  
Councilwoman – Jean Gang  
Councilman – Martin Blair Sr.  
Councilman – Travis Villnave

Dated: August 21, 2024

Jill M. Molnar – Norfolk Town Clerk